

# 5<sup>TH</sup> BATCH SEA-TVET STUDENT EXCHANGE PROGRAMME

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**SEAMEO**



Hjh. Rashidah Binti Mustapa  
Director



Hjh. Normala Binti Abdullah  
Deputy Director (Academic))



Noor Azmi Bin Asmawi  
Deputy Director (Non-Academic)



Farahdiba binti Md Said  
International Relations Officer



Francisca Anak Kevin Akeu  
International Relations Officer 1



Mohamad Nazri bin Mokhtar  
International Relations Officer 2



Tarishini A/P Visvalingam  
Coordinator (JPA)



Nik Hakimi bin Nik Abdul Halim  
Coordinator (JKM)



Siti Nur Sa'adah binti Masri  
Coordinator (JRKV)



Nor'ashikin binti Mohd Nasir  
Coordinator (JKE)



Julia Binti Mohd Yusof  
Coordinator (JMSK)



Nurul Aida binti Hamidon  
Coordinator (JPH)

# INTERNATIONAL RELATIONS OFFICE

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Where?

# ROLES OF RECEIVING AND SENDING INSTITUTIONS

Sending Institutions	Receiving Institutions
1. Select qualified students and submit number and student profile to SEAMEO and partners	1. Prepare industries/ companies for internship placement
2. Confirm the mapping list to SEAMEO and partners	2. Confirm the mapping list to SEAMEO and partners
3. Coordinate with partners and SEAMEO for <u>online interview</u> of students	3. Coordinate with partners, SEAMEO (and industry) for online interview of students
4. Prepare important traveling documents for students such as <u>passport, visa, parent consent, health certification, International health insurance, flu vaccination</u>	4. Provide details of <u>facilities/dormitory, and prepare accommodation</u> for students
5. Conduct English Intensive Training and Pre-departure Orientation for outbound students ( <u>Pre-departure Programme</u> )	5. Prepare Letter of Acceptance (SEAMEO Template) to Sending Institutions
5. Ensure that students must submit reports to SEAMEO at the end <u>1) blog 2) International Internship Evaluation Form 3) Overall Project Evaluation Form</u>	6. Prepare Teacher Mentors and Student Buddies
6. Coordinator should submit the “Overall Project Evaluation Form” and “Certification Form” to SEAMEO	7. Prepare <u>internship programme, on-arrival orientation, and activities for 1 month</u>
	8. Coordinate with Sending Institution for travel schedule of students and prepare <u>transportation to pick up from airport</u>

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WHERE CAN YOU BE ATTACHED FOR ONE  
MONTH?



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# INDONESIA

1. Astra Manufacturing Polytechnic
2. Bina Insani University
3. IPB University, College of Vocational Studies
4. Indonesia University of Education
5. Ganesha University of Education
6. Islamic University of Indonesia
7. Islamic University of Kalimantan Muhammad Arsyad Al Banjari Banjarmasin
8. Manufacture Polytechnic of Bandung
9. Pangkep State Polytechnic of Agriculture
10. PGRI Madiun University
11. PGRI University of Semarang
12. Politeknik Elektronika Negeri Surabaya
13. Politeknik Informatika Nasional
14. Polytechnic LPP Yogyakarta
15. Polytechnic Piksi Ganesha Bandung
16. Universitas Sebelas Maret
17. Institut Teknologi Sepuluh Nopember Surabaya
18. Bali State Polytechnic
19. State Polytechnic of Bandung

1. Politeknik Manugaktur Negeri Bangka Belitung
2. SMKN 5 Banjarmasin
3. SMK Pariwisata Metland Bekasi
4. Universitas Brawijaya
5. Univesitas Katolik Widya Mandala Surabaya
6. Universitas Kristen Indonesia
7. Universitas Muhammadiyah Buton
8. Universitas Muhammadiyah Kendari
9. Universitas Muhammadiyah Riau

10. Univesitas Pakuan

20. Politeknik Negeri Banyuwangi
21. State Polytechnic of Batam
22. State Polytechnic of Bengkalis
23. State Polytechnic of Jakarta
24. State Polytechnic of Jember
25. State Polytechnic of Ketapang
26. State Polytechnic of Madiun
27. Politeknik Negeri Malang
28. State Polytechnic of Medan
29. Politeknik Negeri Padang
30. State Polytechnic of Pontianak
31. State Polytechnic of Samarinda
32. State Polytechnic of Semarang
33. State Polytechnic of Sriwijaya
34. Universitas Negeri Padang
35. State University of Surabaya
36. Technology and Business Institute of Asia Malang
37. STIKI Malang
38. Tidar University
39. Toraja Christian University of Indonesia
40. Tunas Pembangunan University Surakarta
41. Universitas Muhammadiyah Malang
42. Universitas Muhammadiyah Parepare
43. Universitas Muhammadiyah Pontianak
44. Universitas Muhammadiyah Prof Dr Hamka
45. Universitas Muhammadiyah Purwokerto
46. Universitas Ahmad Dahlan
47. University of Airlangga
48. Universitas Negeri Gorontalo
49. University of Jambi
50. Universitas Muria Kudus
51. Universitas Pembangunan Nasional "Veteran" Yogyakarta
52. Universitas Muhammadiyah Ponorogo
53. Universitas Sarjanawiyata Tamansiswa

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# PHILIPPINES



1. Bulacan State University
2. Central Luzon State University
3. Central Mindanao University
4. Don Mariano Marcos Memorial State University
5. Guimaras State College
6. Iloilo Science and Technology University
7. Lyceum Northwestern University
8. Mariano Marcos State University
9. Nueva Ecija University of Science and Technology
10. Pangasinan State University
11. President Ramon Magsaysay State University
12. Saint Louis University
13. Tarlac Agricultural University
14. Trimex Colleges Inc
15. University of Mindanao
16. University of the Immaculate Conception
17. Capiz State University
18. Lyceum of the Philippines University Batangas
19. Mindoro State College of Agricultural and Technology
20. Remnant Institute Inc

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1. Benguet State University
  2. Cavite State University
  3. Central Bicol State University of Agriculture
  4. Central Luzon State University
  5. Dr. Emilio B. Espinosa Sr. Memorial State College of Agriculture and Technology
  6. Northern Iloilo Polytechnic State College
  7. Ilocos Sur Polytechnic State College
  8. Technological Institute of the Philippines

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# THAILAND

1. Chiang Mai Rajabhat University
  2. Lampang Rajabhat University
  3. Nakhon Si Thammarat Vocational College
  4. Nakhon Si Thammarat Rajabhat University
  5. Pattani Technical College
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1. Nakhon Pathom Rajabhat University
2. Sungaikolok Industrial and Community Education College

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VIETNAM

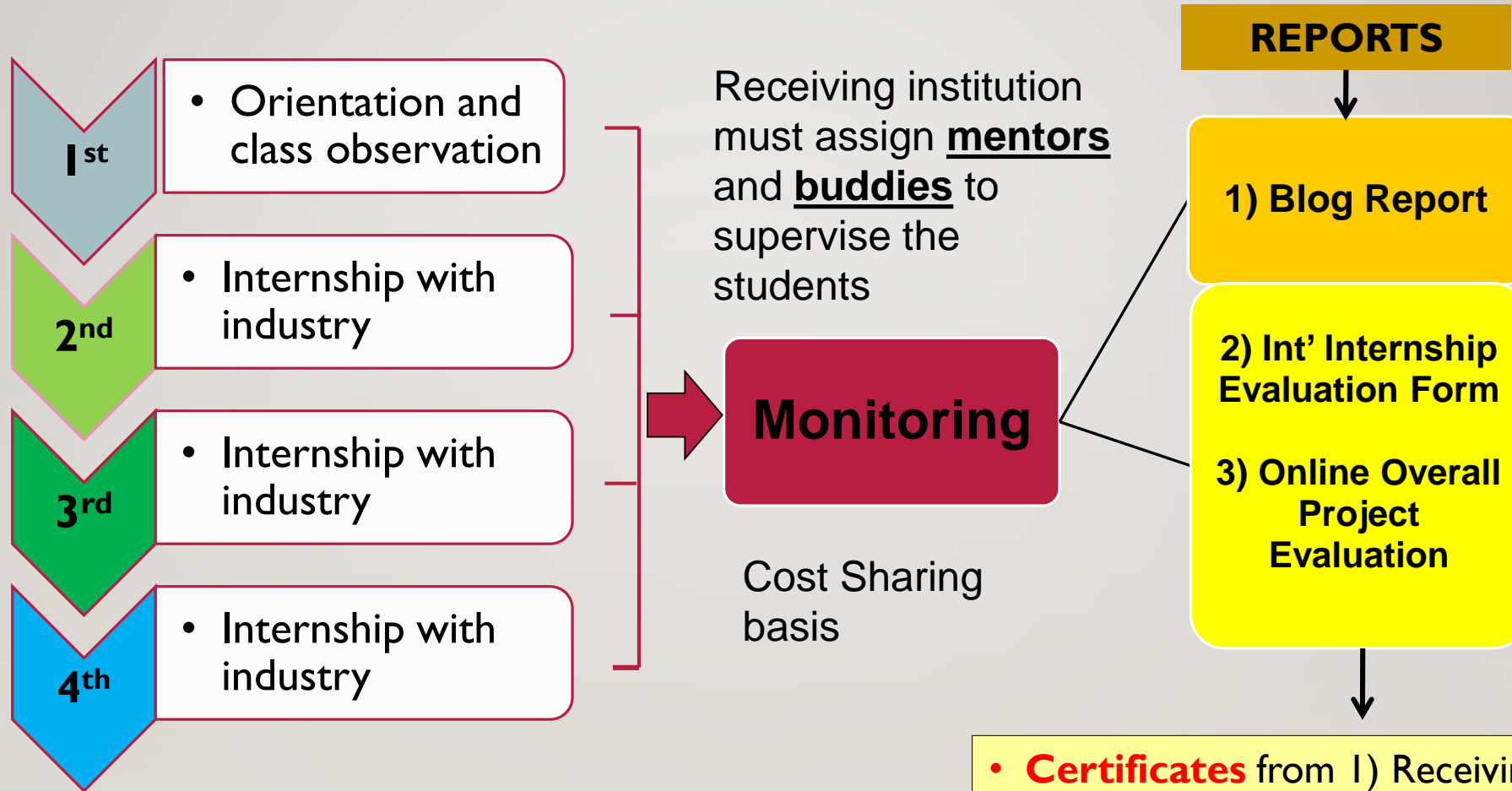


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1. Duy Tan University
  2. Hoa Sen University

1. Academy of Finance
2. Hue Industrial College
3. Van Lang University
4. Ho Chi Minh City University of Technology and Education

# Programme Structure: 1 month – 3 months (30 - 90 days)

Total  
Internship days  
with industry  
= 15-18 days



- **Certificates** from 1) Receiving Institutions 2) Industry 3) SEAMEO
- **Credit accreditation** depends on the Sending Institutions.

# SEAMEO Certificates



1. Certificate of Participation for Institution
2. Certificate of Appreciation for Coordinators
3. Certificate of Appreciation for Cooperating Teachers (Mentors)
4. Certificate of Appreciation for Cooperating Students (Buddies)
5. Certificate of Accomplishment for Exchanged Students
6. Certificate of Appreciation for Industry



# SEA-TVET PROGRAMME OF PIS 2019

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- 15 September 2019 until 18 October 2019
- 2 outbounds
- 4 inbounds



# OUTBOUNDS

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# BLOG REPORT

- <https://tivamalar948.wixsite.com/mysite>
- <https://nurulamiraabusamah.wixsite.com/amira>

19/09/2019



The first phase, Polytechnic only has 2 (two) Departments, namely the Civil Engineering Department and the Mechanical Engineering Department with a maximum capacity of 576 students and with educational facilities, staff instructors and curricula are nationally assembled and centered at the PEDC Bandung Polytechnic Education Development Center.



One month Activity done by us



Best class experience at POLSRI, the student of POLSRI are very fun, freindly and guide us very well, we gain knowledge from that were very useful for us.



HOME

ABOUT ME

MY JOURNEY

MY CONTACT



*Amira Journey Experience  
in Palembang*



# INBOUNDS



# THE PERIODS

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- Travel Option 2020.A: 6 March to 4 April 2020
- Travel Option 2020.B: 5 June to 3 July 2020
- Travel Option 2020.C: 7 August to 4 September 2020
- Travel Option 2020.D: Any schedule as agreed by partners.



# Cost Sharing Agreement

Expenses	Responsible by
Passport , Return air-ticket All meals (Breakfast, Lunch, Dinner) Local transportation for internship International health and travel insurance Pocket money (at least USD \$100)	Parents
Visa (No need visa if students stay less than 30 days. If students stay over than 1 month, students must pay for visa fee)	Parents
Accommodation/dormitory	Receiving institutions
Airport transfer (pick-up/departure)	Receiving institutions
Tuition fee and student activity expenses	Receiving institutions

# Projected expenditure borne by parents

	STIKI MALANG, INDONESIA	POLSRI, PALEMBANG	POLITEKNIK NEGERI SRIWIJAYA	DON MARIANO MARCOS MEMORIAL STATE UNIVERSITY, PHILIPPINES
VISA	RM 210.00			USD 100.00 (SPP)
FLIGHT TICKET (INCL. BAGGAGE)	RM1,740.00	RM1,422.00	RM1,000.00	RM1,300.00
FOOD ALLOWANCE	Refer to link given			
INSURANCE	RM135.00			
POCKET MONEY	Refer to the link given			

## AIRPORT DESTINATION AND POCKET MONEY

[http://files.seameo.org/31\\_4th%20Batch%20of%20SEA-TVET%20Student%20Exchange%20Programme%20%28Aug-Oct%202019%29/GUIDELINES\\_Airport%20Destination%20and%20Pocket%20Money%20%2828%20June%29.pdf](http://files.seameo.org/31_4th%20Batch%20of%20SEA-TVET%20Student%20Exchange%20Programme%20%28Aug-Oct%202019%29/GUIDELINES_Airport%20Destination%20and%20Pocket%20Money%20%2828%20June%29.pdf)

## COST OF LIVING

[http://files.seameo.org/31\\_4th%20Batch%20of%20SEA-TVET%20Student%20Exchange%20Programme%20%28Aug-Oct%202019%29/GUIDELINES\\_Cost%20of%20Living%20in%20ID\\_PH%20CTH\\_VN\\_MY%20%2828%20June%29.pdf](http://files.seameo.org/31_4th%20Batch%20of%20SEA-TVET%20Student%20Exchange%20Programme%20%28Aug-Oct%202019%29/GUIDELINES_Cost%20of%20Living%20in%20ID_PH%20CTH_VN_MY%20%2828%20June%29.pdf)

## GUIDELINES FOR PRE-DEPARTURE

[http://files.seameo.org/31\\_4th%20Batch%20of%20SEA-TVET%20Student%20Exchange%20Programme%20%28Aug-Oct%202019%29/GUIDELINES\\_Pre%20Departure%20Arrangement%20%28Rev20July%29.pdf](http://files.seameo.org/31_4th%20Batch%20of%20SEA-TVET%20Student%20Exchange%20Programme%20%28Aug-Oct%202019%29/GUIDELINES_Pre%20Departure%20Arrangement%20%28Rev20July%29.pdf)



# HOW TO APPLY?

- On 23 December 2019, [www.pis.edu.my](http://www.pis.edu.my)
- Unit Antarabangsa
- Blog reports
- Slides
- Application form

