

Career Opportunities: OPERATION ASSISTANT (1903)

Requisition ID 1903 - Posted 25/10/2020 - F09 - [Working Location \(1\)](#)

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Job Descriptions

Responsible to complete their daily assignment efficiently and as per daily target set by the supervisor.

Following are the task of different departments.

01) For chlorination, responsible to set up for installation, fabrication as well as tools and equipment preparation for each site job execution.

02) For packing, responsible in all tasks in relation to packing, sorting and converting.

03) For production including casting, stamping, former, responsible to monitor the product to maximize quality and productivity, to do spot check on tearing on 1st grade gloves, to take out the fault and to fix in the good condition formers.

04) For compounding, responsible to do latex compounding as per planning and carry out lump disposal.

05) For M&E, responsible to do troubleshooting and installation for mechanical and electrical.

06) For QA, responsible to conduct daily witness procedure for latex compounding and chemical preparation process & witness the incoming container inspection done by warehouse PIC.

07) For R&D, responsible to conduct tensile strength test for related R&D studies samples and line monitoring samples & select suitable lines for hand-dipping and arrange former boy assistance during hand-dipping.

08) For store & warehouse, responsible to arrange chemicals in the store and label (with Batch Numbers), assist in loading activities & drive forklift when required.

09) Shall take additional responsibility as instructed by the immediate superior.

Job Requirements

01) PMR/SPM/Certificate in relevant discipline.

02) Able to read, write and calculate.

Klick Apply

Career Opportunities: Sign In

Already have an account?

Enter your email address and password (both are case-sensitive).

*indicates a required field.

*Username:

*Password:

Sign In

[Forgot your password?](#)

Not a registered user yet?

[Create an account](#) to apply for our career opportunities.

Klick Create
an account

Career Opportunities: Create an Account

Already a registered user? [Please sign in](#) Login credentials are case-sensitive

*indicates a required field.

* Username: 1234 **Nombor IC**

Email Address: topglove123@gmail.com **Alamat E-Mel**

*Choose Password: **Nombor IC**

✓ Password accepted

*Retype Password: **Nombor IC**

✓ Password matches

*First Name: muhammad **Nama Pertama**

*Last Name: Halim **Nama Terakhir**

*Country/Region of Residence: Malaysia **Pilih Malaysia**

Notification: Receive new job posting notifications
 Hear more about career opportunities

*Terms of Use [Read and accept the data privacy statement.](#)

Create Account **Klik**

*First Name: muhammad

*Country/Region of Residence: Malaysia

Data Privacy Consent Statement

NOTICE PURSUANT TO PERSONAL DATA PROTECTION ACT 2010

The Personal Data Protection Act 2010 (hereinafter referred to as "**the Act**"), which regulates the processing of personal data in commercial transactions, applies to Top Glove Corporation Berhad ("**TG**") and its subsidiaries (collectively referred to as "**the Group**" or "**our**", "**us**" or "**we**"). For the purposes of this Notice, the terms "**personal data**" and "**processing**" shall have the same meaning as prescribed in the Act.

1. This written notice sets out the basis of which we collect, use and process your personal data (as defined in

Accept **Decline** **Print**

Klik Accept

Notification: Receive new job posting notifications

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Create Account



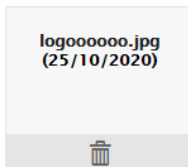
Klik Create Account

My Documents

Documentasi

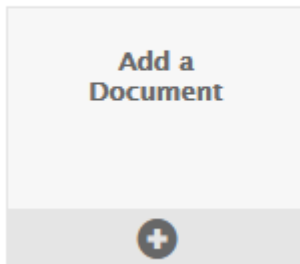
Accepted file types: DOCX, PDF, Image and Text (MSG, PPT and XLS file types are not accepted for CVs or cover letters)

Resume / CV



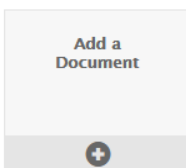
Lampirkan Resume/Gambar

NRIC / Passport



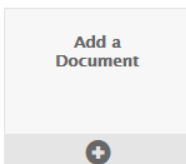
Lampirkan IC

Degree / Diploma Certificates



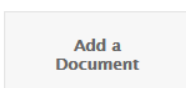
Lampirkan sijil Diploma/Degree

STPM Certificate



Lampirkan sijil STPM

SPM Certificate



Lampirkan sijil SPM

Profile Information

Maklumat Profile

Please complete your personal information.

* First Name [?] Nama Pertama

Gan

Nickname

Address 3

City

Klang

Bandar

* Last Name [?] Nama Akhir

CW

* Address 1

Lot 4969, Jln Teratai

* Country

Malaysia

Postal Code

41050

Alamat Rumah 1

Negara

Poskode

Full Name Nama Penuh

* Address 2

NNN

State

Selangor

Alamat Rumah 2

Negari

* Email Address

Alamat Emel

Email Address is required

* Handphone No.

Nombor Telefon

House Phone Number.

Nombor Telefon Rumah

* Gender

Jantina

Taraf Perkahwinan

Tarikh lahir

Religion

Agama

* NRIC / Passport Number [?]

Nombor IC

Driving License

Lesen Memandu

Employment Status

Status pekerjaan

Nationality

Warganegara

Height (CM)

Tinggi

Marital Status

Taraf Perkahwinan

Expected Salary (RM)

Gaji yang diminta

* I hereby declare that I am 18 years old and above and all information provided herein is accurate and valid. I expressly consent and authorise all my personal data including sensitive personal data stated in this form, cover letter, resume / curriculum vitae and all other related documents to be processed for the purpose of recruitment, in accordance with the Personal Data Protection Act 2010. I further confirm that I have obtained the consent of the third parties before providing their personal data for the aforementioned purpose.

Race

Kaum

Weight (KG)

Berat

Number of Children

Bilangan Anak

Earliest Joining Date

Tarikh boleh mula bekerja

Tandakan

Previous Employment

Pekerjaan Dahulu & Sekarang

From Date

Tarikh Mula

Designation

Jawatan

Industry

Industri

End Date

Tarikh Akhir

Salary

Gaji

Job

Jawatan

Company Name

Majikan

Reason for Leaving

Sebab untuk Berhenti

Education

Butir – Butir Pendidikan

School / College / University / Membership of Professional Body

Sekolah/Kolej/Universiti

Other ?

Lain-Lain

From Date

Dari (Tarikh)

End Date

Hingga (Tarikh)

Qualification

Kelulusan Yang Tertinggi

Field of Study

Bidang Pengkhususan

Grade / CGPA

Gred/CGPA

Language Skills

Penguasaan Bahasa

There are no items in this section.

+ Add

Family Details

Butir – Butir Keluarga

There are no items in this section.

+ Add

Job-Specific Information

Spesifikasi Pekerjaan

Personal Details

Fields marked with * are mandatory fields

Place of Birth

Tempat Lahir

Working Permit (If any)

Permit Kerja

Health Declaration

Any Disability

Kecacatan

Do you smoke? ?

Adakah anda merokok?

If previously you were a smoker when did you stop this?

Jika sebelum ini anda seorang perokok, bilakah anda menghentikannya?

Are you currently pregnant?

No Selection

Are you currently pregnant?

Adakah anda mengandung?

Other Details

* Do you have any family member or relative currently working with Top Glove any subsidiaries?

Adakah anda mempunyai ahli keluarga atau saudara semasa bekerja dengan Top Glove mana-mana anak syarikat?

* If yes, please list the name 

Sekiranya ya, sila senaraikan namanya

* How did you find out about this job?

Bagaimana anda mendapat tahu mengenai pekerjaan ini?

Consent Authorisation

Dear Applicant,

Pursuant to the Credit Reporting Agencies (CRA) Act 2010 and Central Bank of Malaysia Act 2009, I/we the undersigned do hereby give my/our consent to you and CTOS Data Systems Sdn Bhd ("CTOS"), a registered credit reporting agency under the CRA Act to process my/our company personal data.

By this consent, I/we understand and agree that:

i) You may conduct credit/trade check, CCRIS and DCHEQS checks on me/us and where applicable with CTOS at any time for as long as I/we have a trade relationship with you or where any dues remain unpaid and outstanding with you, for any one or more of the following purposes:

- ✓ Opening of account
- ✓ Credit/Account monitoring
- ✓ Debt recovery
- ✓ Credit/Account evaluation
- ✓ Credit/Account review
- ✓ Legal documentation consequent to a contract or facility granted by you.

ii) You may disclose any information on my/our conduct of my/our account(s) with you, to any business entity/ies for bona fide trade checking at any time. I/We am/are also aware and understand that such information will be provided to CTOS, who may in turn share such information to subscribers of their service.

iii) Where you require any processing of my/our application to be processed by any processing centre located outside Malaysia (including your Head Office), I/we hereby give consent to CTOS to disclose my/our credit, CCRIS & DCHEQS reports to such locations outside Malaysia.

iv) Apart from the above, I/we the undersigned do give my/our consent to you and the CTOS, to process my/our personal data as per the PDPA Act.

* Please confirm

Tandakan

Office), I/we hereby give consent to CTOS to disclose my/our credit, CCRIS & DCHEQS reports to such locations outside Malaysia.

iv) Apart from the above, I/we the undersigned do give my/our consent to you and the CTOS, to process my/our personal data as per the PDPA Act.

* Please confirm

View Profile

Save

Apply

Klik Apply